

12-9-2015

MINUTES OF DEPARTMENTAL PROMOTION AND APPOINTMENT COMMITTEE MEETINGS HELD ON 29-5-2015, 01-9-2015 AND 04-9-2015 IN THE VICE CHANCELLOR'S COMMITTEE ROOM NO.2.

The following attended;

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|----------------------------------------------------------|------------------|
| 1. Prof: Dr. Noor UJ Amin
Department of Horticulture | Convener |
| 2. Prof: Dr Nazir Ahmad,
Deptt: of Animal Nutrition | Member |
| 3. Prof. Dr. Tahir Sarwar,
Deptt: of Water Management | Member |
| 4. Mr. Abdus Salam, Director Finance | Member |
| 5. Mr. Idris Ahmad, Registrar | Secretary/Member |

After recitation of verses from Quran-e-Majeed by Prof. Dr. Nazir Ahmad, the committee took up the agenda formally and decided that the committee should dispose of the agenda in a phased manner first focusing on Class-IV followed by the Ministerial, Lab: and Technical Staff.

However, the committee before taking up Class-IV Agenda, made the following recommendations aimed at streamlining the system as well as enabling the committee to attend and decides the agenda in a more transparent manner, leaving no room for ambiguity or any deficiency.

- a. In future the committee shall not consider any table agenda or Table item.
- b. The Committee shall also not hold any meeting unless the agenda with the approval of the Convener of DPAC is notified, at least a week before the meeting.
- c. The Registrar while putting the agenda for promotion is required to strictly follow the vacancies statement as signed by incharge in Finance Directorate and duly counter signed by Director Finance.
- d. Since the DPAC make recommendation on the service resume/data as provided by the Registrar Setup, the Committee, therefore, decided that in case subsequently some error in this regard particularly date of birth or date of appointment/up-gradation/promotion is found, the Registrar Office shall be held responsible.
- e. The agenda item should be comprehensive enough, touching and elaborating the eligibility of the candidate in light of rules, citation of eligibility criteria in the body of item and ACR / Character Roles wherever required. In case of back references or deferment of the item for want of supporting documents, such items should be included in the next agenda on priority with all relevant background/Documents.

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Class -IV Agenda

Opening the discussion, the Convener desired the Secretary of the DPAC (Registrar) to hand over to each member the entire back ground information as compiled by Registrar relating to up-gradation policy coming in vogue since 1981 in light of Syndicate decision taken from time to time since the establishment of University as well as Government policy concerning up-gradation of Class-IV establishment and its adoption by the University Syndicate duly supported by documentary evidences.

The Convener informed the house that he was handed over the same documents by Registrar almost two weeks ago and he had read it. Subsequently, the Registrar handed over the desired entire back ground report spread over 38 pages to each member. The Convener desired the house to read these documents carefully and if they find any ambiguity they should desire the Registrar to clarify.

Continuing his arguments, he stated that the documented information as placed before them, are too much relevant to the Class-IV agenda of today and the principles and decisions of syndicate as laid down in these documents shall be followed by the Committee concerning any kind of up-gradation.

He informed the house that as they know the DPAC had held meeting on 29-5-2015 and the agenda of that meeting consisted of the following 05 items;

Item No	Title
1	Upgradation from BS-2 to BS-3
2.	Upgradationfom BS-3 to BS-4
3.	Request of Mr. Mamoor Khan, for Upgradation to BS-5 as Lab. Attendant for possessing Matric Certificate
4.	Request of Mr. Pervez Khan, Mali, for upgradation as Junior Nursery Supervisor BS-5 in Horticulture Department
5.	Appeal of Mr. Jehangir Khan, Mali

He stated that out of the above 05 items, the fate of Item 1 & 2 is required to be scrutinized in light of the above stated documents. The Convener further stated that minutes of that meeting held on 29.05.2015 have not yet been vetted formally, or processed in the draft manner, therefore, the Committee major task for today meeting is to finalize its recommendations about the above 05 items.

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The Convener further informed that when the committee is of the consensus that in light of the records, when the up-gradation policy of Class-IV establishment has not been discontinued or withdrawn by the Syndicate, then in that situation if any Class-IV employee has been upgraded after restoration of the up-gradation policy by the Syndicate in its meeting held on 27-11-2014, also require to be given up-gradation to the respective scale after completion of the required length of service from due date and not from the Syndicate decision.

Item No.1

Sub: Revised date of Up-gradation of 22 Class-IV Employees already upgraded through notification No. 49/R/UAP, dated 03.02.2015 to BS-04

1. The house after scrutiny found that in the above notification twenty two Class IV employees have been upgraded to BS -04 w.e.f 19.01.2015 on the plea that they have completed 25 years' service. (Annexure A). However, from the record it transpired that out of the below twenty two employees three have completed 25 years service in 2012. Similarly Eight have completed 25 years' service in 2013 and the remaining Eleven have completed 25 years service in 2014. In light of their service resume, the committee therefore recommends these twenty two employees to BS-04 as per table given below indicating their revised date of up-gradation to BS-04. The Committee further recommended that office order No. 49/R/UAP, dated 03.02.2015 may be amended to the required extent

S.No	Name/Desig/Deptt:	Date of Birth	Appointment in BS-1	Appointment in BS-2	Appointment in BS-3	Revised date of up-gradation to BS-04 on completion of 25 years' Service
1	Amani Mulk S/O Bashi Khan M/Sweeper Dairy Farm	08.10.1965	26.09.1987	26.09.1997	01.07.2007	26.09.2012
2	Khada Mir S/O Khawas Khan Chokidar W&W	22.09.1955	24.11.1987	24.11.1997	01.07.2007	24.11.2012
3	Hamid Zaman S/O Nauraz Khan Chowkidar W&W	25.11.1962	24.11.1987	24.11.1997	01.07.2007	24.11.2012

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4	Muhammad Zada S/O Sahib Zada Mali G&G	31.12.1966	01.02.1988	01.02.1998	01.07.2007	01.02.2013
5	Haider Ali S/O Muhammad Biland Lab Attendant PBG	24.03.1965	03.04.1988	03.04.1998	01.07.2007	03.04.2013
6	Nazifullah S/O Nasrullah N/Qasid Crop Protection	05.01.1967	09.06.1988	09.06.1998	01.07.2007	09.06.2013
7	Muhammad Ali S/O Main Said N/Qasid F/O Nutrition Sciences	05.01.1970	02.07.1988	02.07.1998	01.07.2007	02.07.2013
8	Ajmal Khan(2) S/O Khan Faraz Mali Sports	15.09.1964	14.09.1988	14.09.1998	01.07.2007	14.09.2013
9	Muhammad Israr S/O Islam ud Din N/Qasid Agronomy	16.10.1964	10.10.1988	10.10.1998	01.07.2007	10.10.2013
10	Umer Hayat S/O Umer Khtab N/Qasid Audit	10.04.1969	26.12.1988	26.12.1998	01.07.2007	26.12.2013
11	Hidayatullah S/O Ghazi Khan (LPR) Chowkidar W&W	28.07.1955	13.11.1989	13.11.1999	01.07.2007	13.11.2014
12	Zarbad Shah S/O Ghulam Haider Lab Attendant SES	10.01.1962	01.06.1989	01.06.1999	01.07.2007	01.06.2014
13	Ayaz Khan S/O Shahbaz Khan N/Qasid Animal Sciences	19.12.1969	01.06.1989	01.06.1999	01.07.2007	01.06.2014
14	Javed Khan S/O Daulat Khan Lab Attendant Agronomy	13.07.1967	01.07.1989	01.07.1999	01.07.2007	01.07.2014
15	Muhammad Shafiq S/O Muhammad Qasim N/Qasid Registrar Office	03.08.1967	01.08.1989	01.08.1999	01.07.2007	01.08.2014
16	Khana Jan S/O Mughal Baz Lab Attendant FST	28.08.1969	27.08.1989	27.08.1999	01.07.2007	27.08.2014
17	Abid Ali S/O Mir Rahman N/Qasid Finance	20.09.1968	20.09.1989	20.09.1999	01.07.2007	20.09.2014
18	Wajid Ali S/O Saadullah Mali G&G	15.11.1959	11.11.1989	11.11.1999	01.07.2007	11.11.2014
19	Shah Nawaz S/O Hakeem Khan Sport Assistant Sport	15.03.1959	15.12.1989	15.12.1999	01.07.2007	15.12.2014
20	Taus Khan S/O Atlas Khan Mali Dairy Farm	04.01.1962	19.12.1989	19.12.1999	01.07.2007	19.12.2014
21	Zamir Khan S/O Bakhtiar Khan Mali Dairy Farm	28.05.1964	19.12.1989	29.12.1999	01.07.2007	19.12.2014
22	Jamil Khan S/O Hakim Khan Mali Hostel No 7	02.01.1969	20.12.1989	20.12.1999	01.07.2007	20.12.2014

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Fresh up-gradation to BS-04

2. In addition the committee after scrutinizing the service record in light of university - formula of Class IV employees also found the following thirteen Class IV employees eligible for up-gradation to BS -04 on completion of 25 years of service and therefore the committee recommends their up-gradation to BS-04 from the date as indicated against each.

S.No	Name/Desig/Deptt:	Date of Birth	Appointm ent in BS-1	Appointment in BS-2	Appointment in BS-3	Date of up-gradation to BS-04
1	Muhammad Jamil S/O Hayat Khan N/Qasid IDS	10.04.1967	02.08.1986	02.08.1996	01.07.2007	06.11.2012 *
2	Ezzat Khan S/O Haya Khan Chowkidar PBG	28.02.1960	29.01.1990	29.01.2000	01.07.2007	29.01.2015
3	Shakoor ur Rehman S/O Said Rahman N/Qasid S J	11.06.1955	01.02.1990	01.02.2000	01.07.2007	01.02.2015
4	Abdur Rashid S/O Abdul Aziz N/Qasid Services -I	18.09.1966	01.02.1990	01.02.2000	01.07.2007	01.02.2015
5	Abdul Qayum S/O Purdil Khan N/Qasid S-IV	04.02.1965	19.04.1990	19.04.2000	01.07.2007	19.04.2015
6	Abdul Qahar S/O Abdul Hayaz Naib Qasid S-I	08.01.1971	21.04.1990	21.04.2000	01.07.2007	21.04.2015
7	Abdur Rehamn S/O Fazli Rehman Bearer Hostel No 6	01.06.1964	08.05.1990	08.05.2000	01.07.2007	08.05.2015
8	Saida Jan S/O Abdula Jan Bearer Hostel No 6	12.05.1971	08.05.1990	08.05.2000	01.07.2007	08.05.2015
9	Ghani ullah S/O Gul Rehman Mali PBG	27.05.1965	27.05.1990	27.05.2000	01.07.2007	27.05.2015
10	Rahat ullah S/O Rafiullah Greser DOW	30.05.1960	29.05.1990	29.05.2000	01.07.2007	29.05.2015
11	Ashraf Khan S/O Umar Khan Helper DOW	30.05.1955	29.05.1990	29.05.2000	01.07.2007	29.05.2015
12	Hayat Khan S/O Mira Khan N/Qasid Lib	01.07.1969	23.08.1990	23.08.2000	01.07.2007	23.08.2015
13	Haji Masal Khan S/O Awal Khan Chowkidar A.O.	28.08.1957	25.08.1990	25.08.2000	01.07.2007	25.08.2015

*He was on EOL w.e.f.20.02.2003. to 24.05.2004.

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Item No.2

Sub: Revised date of Up-gradation of 02 Class-IV Employees to BS-03 as notified vide notification No. 50/R/UAP, dated 03.02.2015

1. After scrutinizing notification No. 50/R/UAP, dated 03.02.2015, the committee noted that the following two Class IV employees were found eligible for up-gradation to BS-03 from the date indicated against each as they have completed 20 years Service required for BS-03 on the date indicated against each in the table.

S. No	Name/Desig/Deptt:	Date of Birth	Appointment in BS-1	Appointment in BS-2	Revised Date of Up-gradation to BS-03
1	Hameedullah S/O Dauran Khan Field Attendant Economics	12.03.1968	01.06.1993	01.07.2007	01.06.2013
2	Rawaid Khan S/O Khan Raziq Bearer Hostel No.6	24.09.1976	15.09.1994	01.07.2007	15.09.2014

The committee therefore recommended them for up-gradation to BS-03 from the date noted against each and the office order No 50/R/UAP, dated 03.02.2015 may be amended to the required extent.

Fresh up-gradation of Class-IV Employees to BS-03

2. The committee after evaluating the length of service, recommended the following twelve Class IV employees for up-gradation to BS-03 as they completed 20 years service required in BS-03 on dates as indicated against each in the table below;

S.No	Name/Desig/Deptt:	Date of Birth	Appointment in BS-1	Appointment in BS-2	Date of Up-gradation to BS-03
1	Usman Gul S/O Mada Gul Chowkidar	10.07.1960	21.01.1995	01.07.2007	21.01.2015
2	Ghazan Khan S/O Sardar Khan Mali Horticulture	23.01.1965	21.01.1995	01.07.2007	21.01.2015
3	Shafiullah S/O Sharifullah Mali PBG	01.02.1966	21.01.1995	01.07.2007	21.01.2015
4	Muhammad Munir S/O Mir Aslam N/Qasid Registrar Office	13.09.1968	21.01.1995	01.07.2007	21.01.2015

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5	Fetih Gul S/O Hazrat Gul Mali Hostel No.7	24.01.1969	21.01.1995	01.07.2007	21.01.2015
6	Sher Baz S/O Sheraz Kahn Mali NDF	23.01.1970	21.01.1995	01.07.2007	21.01.2015
7	Nabi Gul S/O Mani Gul N/Qasid Maths	24.12.1970	21.01.1995	01.07.2007	21.01.2015
8	Jan Muhammad S/O Fida Muhammad Gawala Dairy Farm	24.01.1971	21.01.1995	01.07.2007	21.01.2015
9	Kifayat ur Rehman S/O Baz Mir Lib Attendant Main Library	24.01.1972	21.01.1995	01.07.2007	21.01.2015
10	Naik Muhammad S/O Ghulam Muhammad Mali NDF	30.08.1974	21.01.1995	01.07.2007	21.01.2015
11	Muhammad Siraj S/O Gul Rehman SP.Attendant Sports	10.05.1975	21.01.1995	01.07.2007	21.01.2015
12	Rafiq Khan S/O Iqbal Khan Mali Dairy Farm	11.05.1976	21.01.1995	01.07.2007	21.01.2015

Item No.3

**Sub: REQUEST OF MR. MAMOOR KHAN, FOR UPGRADATION TO BS-5 AS
LAB. ATTENDANT FOR POSSESSING MATRIC CERTIFICATE**

The committee perused the details background in light of Syndicate decision taken in its meeting held on 09-10-1991. The committee also noted that other Lab. Attendants (BS-1) and possessing matric certificate have been upgraded to BS-5 without change of designation or nomenclature.

The committee desired the Registrar to get his Secondary School Certificate verified from relevant BISE. The Committee further desired the Registrar to bring officially verified original certificate to the Committee in its next meeting or in case the meeting got delayed and then it should be shown to the Convener and other members. In case his certificate is verified then the Committee principally decides that he (Mr. Mamoor) stands recommended for up-gradation to BS-5 without change in his designation from the day on the analogy of other employees whose cases have been recommended in the same DPAC. The Registrar further informed that at present excluding the above there is no Lab. Attend holding substantive status in graded position.

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Item No.4

Sub: REQUEST OF MR. PERVEZ KHAN, MALI FOR UPGRADATION AS JUNIOR NURSERY SUPERVISOR BS-5 IN HORTICULTURE DEPARTMENT.

The Committee after detailed discussion desired the Registrar that in the past there may have been Nursery Supervisor and may be, there is an incumbent with such designation. The committee would like to go through the record as how it was manned. Therefore the case with full background may be brought to the next meeting of DPAC.

Item No. 5

Sub: Request of Mr. Jehangir Khan, Naib Qasid (BS-2), for Up-gradation to BS-5 as Junior Lab Assistant:

The Committee after thorough discussion decided that Registrar Office should address all the Deans, Chairmen, Directors, HODs to send the details of all regular graded Class-IV Employees under their control as per following table;

S.No	Name	Designation	Qualification

The Committee further decided that incase Mr. Jehangir Khan, Naib Qasid (BS-02) is found the only person possessing Matric with science. He is also senior on list. Therefore, his request is recommended from the same date whose case statement recommended in the minutes of this DPAC.

vc pl
 For approval Pl.
 Approved
 7/11/15
 24.11.2015

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